



***NetworX***

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**NetworX<sup>™</sup> Series**

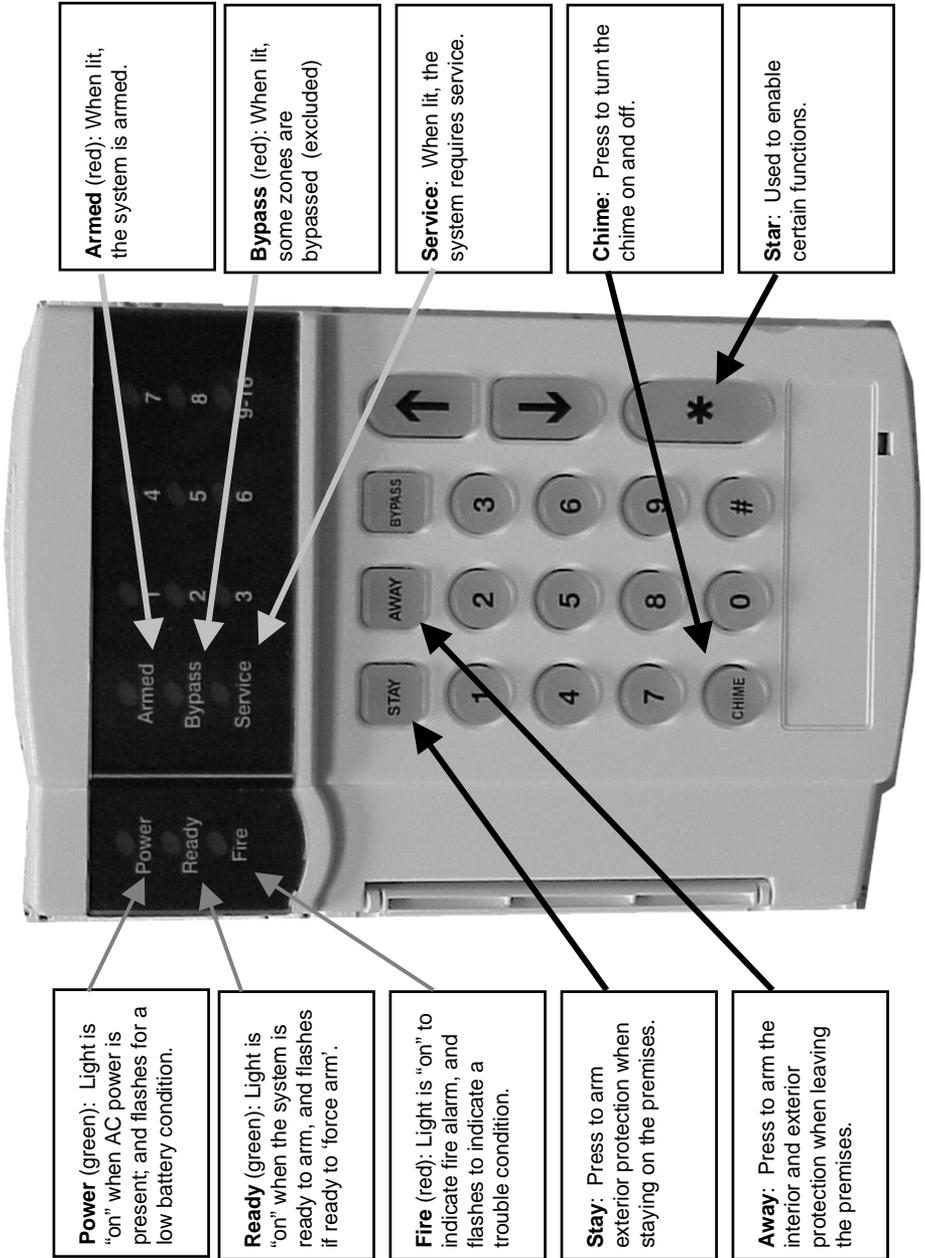
**NX-1600E Series LED Keypad**

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User Manual

# NX-1600E Series

includes Model NX-1616E



# SECURITY SYSTEM NOTES

Installing/Service Company \_\_\_\_\_

For Service Call \_\_\_\_\_

Central Station \_\_\_\_\_

Duress Code \_\_\_\_\_

## EMERGENCY ACTIVATION KEYS (check if enabled)

Fire ① + ③

Auxiliary Emergency ④ + ⑥

Police ⑦ + ⑨

## FUNCTION CODES

**Function Code**

**Controls Function**

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This system is  is not  partitioned.

## PROGRAMMED FUNCTIONS

Abort Delay (\*)

Cancel Alarm

Forced Arming (\*)

Auto Bypass (\*)

Change Partitions

Group Bypass (\*)

Auto Instant

Chime

Quick Arm (\*)

Battery Test

Communicator Test

Re Exit

Siren Test

(\*) These features should not be enabled on UL listed systems.

## ENTRY / EXIT DELAY TIMES

Exit Delay Time \_\_\_\_\_

Secondary Exit Delay Time \_\_\_\_\_

Entry Delay Time \_\_\_\_\_

Secondary Entry Delay Time \_\_\_\_\_

## ZONE DESCRIPTIONS

01 _____	09 _____
02 _____	10 _____
03 _____	11 _____
04 _____	12 _____
05 _____	13 _____
06 _____	14 _____
07 _____	15 _____
08 _____	16 _____

**THIS MANUAL IS FURNISHED TO HELP YOU UNDERSTAND YOUR SECURITY SYSTEM AND BECOME PROFICIENT IN ITS OPERATION. ALL USERS OF YOUR SECURITY SYSTEM SHOULD READ AND FOLLOW THE INSTRUCTIONS AND PRECAUTIONS IN THIS BOOKLET. FAILURE TO DO SO COULD RESULT IN THE SECURITY SYSTEM NOT WORKING PROPERLY. THIS BOOKLET SHOULD BE KEPT IN AN ACCESSIBLE LOCATION FOR THE LIFE OF THE SECURITY SYSTEM. IF YOU DO NOT UNDERSTAND ANY PART OF THIS MANUAL YOU SHOULD NOTIFY YOUR INSTALLING COMPANY.**

The SECURITY CONTROL can be turned on (armed) and off (disarmed) by entering a 4- or 6-digit code into the Keypad Control, which is similar to a telephone keypad. If your Security Control has been so programmed, you may be able to turn on (arm) your System by simply pressing the **STAY** or **AWAY** key. The system must always be disarmed using a 4- or 6-digit code. The LED keypad includes lights and a built-in electronic sounder. These provide specific information relating to the status of the security system, as described in the booklet. Understanding what the lights and sounds mean will help you to easily operate your system.

**READ THE ENTIRE MANUAL AND, IF POSSIBLE, PRACTICE ON THE KEYPAD CONTROL WHILE YOUR PROFESSIONAL INSTALLER IS ON SITE.**

**KEEP IN MIND, THE LEVEL OF SECURITY YOU WILL OBTAIN WITH THIS SYSTEM RELATES SPECIFICALLY WITH TWO MAJOR FACTORS:**

1. The quantity, quality, and placement of security devices attached to this system.
2. The knowledge you have of the security system and how that knowledge is utilized in a weekly test of the complete system.

**YOU SHOULD BE AWARE OF THE FOLLOWING FACTS WHEN PREPARING A SAFETY/SECURITY PLAN FOR YOUR HOME/BUSINESS.**

- Your security system is an electronic device and is subject to failure or malfunction. Do not rely on it as your single source of security.
- Your system should be tested weekly.
- Your system will not work without power.
- Warning devices will need to be loud enough, wired correctly, and properly placed to provide notification of an alarm event.
- Smoke and heat detectors may not detect heat and smoke in all situations.
- Use qualified security professionals to install and maintain your security system.
- It may be possible to arm the security system without the backup battery connected. Your periodic test should be done with A.C. Power removed to verify the battery is connected and adequately charged.
- Care should be taken to plug in and restrain the A.C. Transformer after testing.

**PLEASE READ THE FOLLOWING INFORMATION AND INSTRUCTIONS CAREFULLY BEFORE OPERATING YOUR SECURITY CONTROL SYSTEM. IF YOU DO NOT UNDERSTAND ANY PORTION OF THIS MANUAL, OR IF YOU HAVE ANY QUESTIONS ABOUT YOUR SYSTEM, CONTACT THE INSTALLING COMPANY LISTED IN THE FRONT OF THIS BOOKLET.**

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## GLOSSARY OF TERMS

**Abort Delay:** An option that allows a delay in reporting to the central station.

**Authority Level:** The level of access an individual has when using an alarm panel.

**Central Station:** Location where alarm data is sent during an alarm report.

**Chime Feature:** An option that allows the keypad to sound a ding-dong whenever an entry/exit door is opened.

**Codes:** Can be either User Codes (relating to a person) or Function Codes (a toggle switch to turn specific functions on/off). NOTE: A system may have either 99 four-digit codes or 66 six-digit codes, but not a mixture of the two.

**Duress Code:** An option that allows a special code to be sent to the central station that indicates the alarm system is being operated under duress.

**Forced Arming:** An option that allows the system to be turned on (ARMED) with one or more zones open. A system that is ready to be "force armed" will flash the *ready light*. (Note: Those zones that are not ready will not create an alarm.)

**Function Code:** A Function Code is either a four (4) or six (6) digit code that has been programmed by the installer to operate a device.

**Group Bypass:** An option that allows the user to bypass multiple zones with a single operation.

**Instant/Delay:** An option that allows an instant alarm condition for Entry/Exit doors, or grants a delay to allow someone to enter/exit the building without an alarm, or before entering a user code to disarm.

**Master Code:** A master arm/disarm code that can program other user codes.

**Partitioned System:** A system divided into multiple areas in which its own user or users control each area.

**Perimeter:** The outer edge of the protected area.

**Quick Arm:** An option that allows you to turn on (ARM) the security system by pressing either the **STAY** or **AWAY** key on the keypad control (for ARMING only) as programmed by the installing company.

**User Code:** A four (4) or six (6) digit entry used to arm or disarm the system.

# UNDERSTANDING THE LIGHTS

## ARMED LIGHT

The *armed light* is “on” when the system is armed. The *armed light* is “off” when it is disarmed. The *armed light* will flash when there has been an alarm during the previous arm cycle.

## BYPASS LIGHT

The *bypass light* is “on” when any zone in this keypad’s partition is bypassed. The zone(s) that is bypassed will also be illuminated. If the *bypass light* is “off”, no zones are bypassed.

## FIRE LIGHT

A steady *fire light* means a fire zone has been faulted. A rapidly flashing *fire light* means that a fire zone is in a trouble condition.

## POWER LIGHT

The *power light* is on if the primary power is on. The *power light* will flash if the system has a low battery condition.

## READY LIGHT

The *ready light* is “on” when the system is ready to arm and “flashes” if ready to force arm. The *ready light* is off when the system is not ready to arm because of a zone(s) being faulted.

## SERVICE LIGHT

The *service light* is “on” to indicate a trouble condition with your system.

## ZONE LIGHTS

The *zone lights* are “off” when everything is normal. A *zone light* will be “on” if the zone has been bypassed. If a *zone light* is “flashing”, that zone is in alarm or has been faulted. If a *zone light* is “flashing” rapidly, it means that the zone is in a trouble condition. Trouble conditions are:

- **Tamper**
- **Hardware**
- **Low Battery**
- **Loss of Supervision**

(A combination of Alarm/Fault and Tamper/Trouble will produce a rapid “flashing” light for a short period of time, followed by a slow “flashing” light.)

## EMERGENCY ACTIVATION KEYS

 You must hold these keys for 2 seconds to activate these functions. Your system may not be programmed for these activation keys (see page 1). Press these keys only in an emergency situation that requires response by emergency personnel.

### **FIRE** Press ① + ③ together for 2 seconds.

This can activate the fire alarm when pressed for two seconds. If your system is connected to a monitoring center, an emergency report could be sent to that center.

### **AUXILIARY Emergency** Press ④ + ⑥ together for 2 seconds.

This can activate the auxiliary alarm when pressed for two seconds. If your system is connected to a monitoring center, an emergency report could be sent to that center.

### **POLICE (Panic/Hold-Up)** Press ⑦ + ⑨ together for 2 seconds.

This can sound a local audible alarm when pressed for two seconds. If your system is connected to a monitoring center, an emergency report could be transmitted to that center. **NOTE:** Some Panic/Hold-Up alarms are programmed to be silent at the protected site while reporting an alarm to the monitoring center. Check with your installing company to determine how your security system will respond to the Panic/Hold-Up activation.

## KEYPAD FUNCTIONS

### ARMING YOUR SYSTEM IN THE “AWAY” MODE

AWAY is used when the user is away from the premise and wants the interior protected. Listed below are the steps to arm in the AWAY Mode:

- Step 1 Close all protected doors and windows.
- *Ready light* will be on or flashing when all protected zones and sensors are secure. **NOTE: If any zones are bypassed, a sensor in that zone can be violated without affecting the *ready light*.**
  - The security system will not arm if the *ready light* is not on or flashing.
  - If the *power light* is off, you have no AC power. Restore power if possible. If not, contact your installing company for service.
- Step 2
- Enter your 4- or 6-digit user code to arm the system.
  - The armed light will illuminate.
  - You may now leave the building.

**Note: The keypad will beep rapidly during the exit delay. The user may wish to disarm and re-arm the system if more time is needed.**

## ARMING YOUR SYSTEM IN THE “STAY” MODE

STAY is used when the user is inside the premise and wants protection around the perimeter. Listed below are the steps to arm in the STAY Mode:

- Step 1 Close all protected doors and windows.
- Ready light must be on or flashing when all protected zones and sensors are secure. **NOTE: If any zones are bypassed, a sensor in that zone can be violated without affecting the *ready light*.**
  - The security system will not arm if the *ready light* is not on or flashing.
  - If the *power light* is off, you have no AC power. Restore power if possible. If not, contact your installing company listed on page 1 of this booklet for service.
- Step 2
- Enter your 4- or 6-digit user code.
  - If “Auto Bypass” is enabled, all interior zones will be bypassed if you do not leave through a designated entry/exit door. If Auto Bypass is enabled, omit Step 3.
- Step 3
- Press the **STAY** key.
  - The *armed light* will illuminate. (All interior devices will bypass automatically, giving the user freedom of movement within the interior area.)
- Step 4
- To toggle from a “delayed entry” mode to an “Instant” mode, press the **STAY** key again.

## USING THE QUICK ARM (Optional, see page 1)

The Quick Arm feature may be used if it is enabled. Quick Arm will allow the user to arm the security system in the AWAY mode by pressing the **AWAY** key, or arm in the STAY mode by pressing the **STAY** key. This feature is used for ARMING ONLY, and will not disarm the security system. This is ideal for a maid or baby sitter code, etc.

## CHANGING MODES WHILE SYSTEM IS ARMED

- Press **STAY** to turn on/off (toggle) a delay on entry/exit doors.
- (Optional) When armed, pressing **BYPASS** will turn on/off (toggle) all designated interior zones.
- (Optional) When armed, pressing **AWAY** will start the exit delay, enabling you to leave the building.

***An alarm will be created if your system is armed Instant and an entry/exit door is opened. To restore an entry delay, press **STAY** again before leaving the premises.***

## DISARMING THE SYSTEM

When you enter the protected area through one of the designated Entry/Exit doors, the keypad control will sound a continuous tone for the duration of the entry delay time, or until you enter a valid code. The red *armed light* will go off and the tone will stop. The security system is now DISARMED. If a valid code is not entered before the end of the entry delay, an alarm will occur. **(NOTE: If the red *armed light* is flashing during the entry delay, the alarm system has been activated in your absence. Leave the building immediately and call your alarm company and/or the police from a safe location.)**

## BYPASSING ZONES

If you wish to bypass one or more zones, this must be done while the system is in the disarmed state. The following steps are used for bypassing zones:

- Step 1 Press **BYPASS**.
- Step 2 Enter user code if required (optional).
- Step 3 Enter the digits indicating the zone you wish to bypass. (Example: Press the ① for zone 1, press ①①⑥ for zone 106.)
- Step 4 Press **BYPASS** again.
- Step 5 The corresponding *zone light* will illuminate indicating the zone has been bypassed. Repeat steps 3 and 4 for any other zone(s) that need to be bypassed.
- Step 6 Press **BYPASS** again, or press the **#** key to exit the Bypass Mode.

## GROUP BYPASS

Press **BYPASS** ① **BYPASS** and all zones that are designated as group bypass zones will be bypassed. Press **BYPASS** again to exit group bypassing.

## UNBYPASSING

To manually unbypass zones, perform the bypassing procedure on a zone that is already bypassed. The corresponding light for that zone will go off when unbypassed. **NOTE: All zones will automatically be unbypassed each time the system is disarmed.**

## TURNING THE DOOR CHIME ON AND OFF

The door chime is turned on or off by pressing the **CHIME** key while the system is in the disarmed state. Each press of the **CHIME** key will toggle the chime feature on/off and produce a momentary ding-dong sound.

## CHANGING USER CODES

Step 1 Your system must be in the Disarmed state to change user codes.

Step 2 Press \* ⑤.

Step 3 Enter a "Master Arm/Disarm Code".

**NOTE: For partitioned systems, someone changing the code of another person must have access to all or more partitions than the user being changed.**

Step 4 The *ready light* will flash.

Step 5 Enter the 3-digit "user number". You must always enter 3 digits, such as ①①③ for user 3, or ①⑤② for user 152.

Step 6 Enter the new 4- or 6-digit "user code".

**NOTE:** To delete a user code, enter \* \* \* \* for a 4-digit code, or \* \* \* \* \* \* for a 6-digit code.

Step 7 The *ready light* will flash indicating you are back at Step 4 above. If the code is rejected, the sounder will beep 3 times.

Step 8 If another "user code" needs to be programmed, return to Step 5.

Step 9 Press # while the *ready light* is flashing to exit the User Code mode.

## ASSIGNING USER CODE AUTHORITY LEVELS

Assign authority levels to users by following the steps below. Assign user codes before assigning authority levels.

Step 1 Press \* ⑥.

Step 2 Enter a "Master Arm/Disarm Code".

**NOTE: Someone changing the authority of another person can only add or remove partition authorization for partitions to which they have access.**

Step 3 The *ready light* will flash.

Step 4 Enter the 3-digit "user number" to be assigned authority.

Step 5 Lights illuminated indicate the authority levels assigned to this code. An explanation of the lights is listed below. You may toggle (turn on/off) the authority level by pressing the number for that authority level.

LIGHT	AUTHORITY LEVELS IF LIGHT 8 IS OFF
1	Reserved (Note: Do not change if on.)
2	Arm Only
3	Arm Only After Closing Time
4	Master Arm/Disarm (can program other codes)
5	Arm/Disarm
6	Bypass Zones
7	Open / Close Reporting
8	<b>If this light is on, this code is programmed as a function code. Do not change! Press # # to exit.</b>

Step 6 Press \*. The *ready light* will flash. This moves you to the partition enable. (The user has access in partitions that are illuminated.)

Step 7 The illuminated numbers indicate each partition where the user has access. To change any of the partitions where the user has access, press numbers corresponding to areas where you want to give the user access or deny access. (Example: If zone light 2 is lit, then the user is assigned access to partition #2. Press ②, the light will go off, denying access to partition #2. Refer to the following chart.

LIGHT	PARTITIONS ASSIGNED
1	Partition 1
2	Partition 2
3	Partition 3
4	Partition 4
5	Partition 5
6	Partition 6
7	Partition 7
8	Partition 8

Step 8 When the partitions are assigned, press **\***. This returns you to Step 3 previously mentioned. At this point you may enter another user number to assign authority level. Repeat Steps 4 - 8 until you have assigned authority levels to all user numbers.

Step 9 Press **#** to exit the Assigning Authority Level Program.

## OTHER KEYPAD FUNCTIONS

### SETTING THE KEYPAD TONE

Step 1 Press **\*** ①. Keypad is now in the "Adjust Tone" mode.

Step 2 Press ① to make the keypad sounder go to higher tones.  
Press ② to make the keypad sounder go to lower tones.

Step 3 When the desired tone is reached, press **#** to set this tone and exit from the "Adjust Tone" mode.

### CHANGE PARTITION – Optional

Step 1 Press **\*** ①.

Step 2 Press a NUMBER key between 1 and 8 to change partitions momentarily.

Step 3 If no other key is pressed, it will go back to its standard partition in ten seconds.

Step 4 If another key is pressed, the system will remain in the new partition until no keys have been pressed for 60 seconds.

## VIEW ALARM MEMORY

- Step 1 Press \* ③. The zone(s) that created the last alarm will be displayed on the keypad.
- Step 2 The **ALARM MEMORY** feature will flash those zones that created alarms and will light steady those zones that were bypassed during the last alarm.

## TEST FUNCTION – Optional

If programmed, this function will perform a battery test, communicator test, and/or a siren test. No alarms will be sent and no reports will be sent unless a communicator test is performed, at which time a test signal will be sent.

- Step 1 Press \* ④. The test will be performed as programmed.
- Step 2 If the siren test is performed, enter a user code to silence the siren.

## RESET FUNCTION

This function is used to reset Smoke Detectors, Zone Troubles, and Zone Tamper.

- Step 1 Disarm the system if not disarmed.
- Step 2 Press \* ⑦. Resets have now been performed.
- Step 3 If the keypad begins beeping, the reset did not execute properly. Enter your code to silence the keypad. Wait a few minutes and repeat step 2 to attempt another reset. If the keypad still beeps after repeated attempts, please contact your installer.

## SET SYSTEM DATE

- Step 1 Press \* ⑨ ⑥.
- Step 2 Enter the "Master Code".
- Step 3 Enter the "Day of Week "  
1 = Sunday    3 = Tuesday    5 = Thursday    7 = Saturday  
2 = Monday    4 = Wednesday    6 = Friday
- Step 4 Enter the "Month Code". Must always be two (2) digits.  
01 = January    05 = May    09 = September  
02 = February    06 = June    10 = October  
03 = March    07 = July    11 = November  
04 = April    08 = August    12 = December

- Step 5 Enter the “Day Code”. Must always be two (2) digits.  
Example: The 5<sup>th</sup> would be entered as ① ⑤.
- Step 6 Enter the last two digits of the “Year Code”.  
Example: For 2007 enter ① ⑦.

## SETTING THE SYSTEM CLOCK

- Step 1 Press \* ⑨ ⑦.
- Step 2 Enter the “Master Code “.
- Step 3 Enter the “hour code” which must be two (2) digits. **Note: The clock is a 24-hour clock. Refer to the following table on page 13.**
- Step 4 Enter the “minutes code” which must be two (2) digits.  
Example: 7 minutes after would be entered ① ⑦

Time	Hour Code	Time	Hour Code	Time	Hour Code
12:00 Midnight	00	8:00 AM	08	4:00 PM	16
1:00 AM	01	9:00 AM	09	5:00 PM	17
2:00 AM	02	10:00 AM	10	6:00 PM	18
3:00 AM	03	11:00 AM	11	7:00 PM	19
4:00 AM	04	12:00 Noon	12	8:00 PM	20
5:00 AM	05	1:00 PM	13	9:00 PM	21
6:00 AM	06	2:00 PM	14	10:00 PM	22
7:00 AM	07	3:00 PM	15	11:00 PM	23

## KEYPAD CONTROL TONES (BEEPS)

A sounder is built into the keypad. If programmed, your system keypad may sound for any of the following reasons:

- Beeps for all key presses.
- Sounds a continuous tone during the Entry delay time.
- Pulses when a day zone is violated while the system is disarmed.
- Pulses when a FIRE zone has a trouble condition.
- Beeps 3 times for trying to arm with the “Ready” light off, if “Force Arming” has not been selected.
- Beeps for 1 second or emits a “ding-dong” sound for the “Chime” feature.
- Beeps during an exit delay; beeps rapidly for the last 10 seconds of an exit delay; and beeps 1 second at the end of the exit delay.
- Pulses when the armed status changes and the AC power are off.
- Pulses when the armed status changes and any zone(s) are bypassed.
- Pulses when the armed status changes and a low battery are detected.
- Pulses when the armed status changes and a tamper condition is detected.
- Beeps to indicate Telephone Line Cut, if selected.
- Pulses when one or more of the following conditions are detected: Zone or Box Tamper, Low Battery, AC Power Fail, or Expander trouble.
- Beeps 3 times every minute indicating a low battery or missing transmitter is detected (if wireless device is in system). Entering code will suppress the sounder for 12 hours.

Entering a valid code will silence the keypad sounder when it is pulsing. The arm/disarm state of your system will not change when entering a code to silence a pulsing keypad sounder. Please contact your installer if a trouble condition exists.

## SERVICE MENU

The *service light* will be “on” if the security system requires service. If the *service light* is “on”, press \* ② to determine the service condition. One or more zone lights will illuminate indicating what service(s) is required. Call your service provider immediately for these problems. Below is a listing of what each light means in a service condition.

LIGHT	PROBLEM								
1	<p><b>SYSTEM FAULT</b> - Press ①. The <i>zone light(s)</i> that is illuminated corresponds to the system fault(s) below:</p> <table border="0"> <tr> <td>1 Over Current Fault</td> <td>5 Expander Low Battery</td> </tr> <tr> <td>2 Siren Trouble</td> <td>6 Expander Box Tamper</td> </tr> <tr> <td>3 Box Tamper</td> <td>7 Expander Trouble</td> </tr> <tr> <td>4 Expander Power</td> <td>8 Ground Fault</td> </tr> </table> <p><b>Note: Faults 1 &amp; 2 are global in nature and will affect all partitions of a multi-partition system.</b> Press # to return to the 1 of 8 <i>service lights</i>.</p>	1 Over Current Fault	5 Expander Low Battery	2 Siren Trouble	6 Expander Box Tamper	3 Box Tamper	7 Expander Trouble	4 Expander Power	8 Ground Fault
1 Over Current Fault	5 Expander Low Battery								
2 Siren Trouble	6 Expander Box Tamper								
3 Box Tamper	7 Expander Trouble								
4 Expander Power	8 Ground Fault								
2	<p><b>ZONE TAMPER</b> - Press ② and the <i>zone light(s)</i> will illuminate showing the zone(s) that are tampered. Press # to return to the 1 of 8 <i>service lights</i>.</p>								
3	<p><b>ZONE LOW BATTERY</b> - Press ③. The <i>zone light(s)</i> will illuminate showing which zone(s) has a low battery. This only applies to wireless zones. Press # to return to the 1 of 8 <i>service lights</i>.</p>								
4	<p><b>ZONE LOSS OF SUPERVISION</b> - Press ④ and the <i>zone light(s)</i> will illuminate showing which zone(s) has loss of supervision. This only applies to wireless zones. Press # to return to the 1 of 8 <i>service lights</i>.</p>								
5	<p><b>ZONE TROUBLE</b> - Press ⑤ and the <i>zone light(s)</i> will illuminate showing which zone(s) has a trouble condition. Press # to return to the 1 of 8 <i>service lights</i>.</p>								
6 	<p><b>TELEPHONE FAULT</b> - Press ⑥. The <i>zone light(s)</i> that is illuminated corresponds to the system fault(s) below:</p> <p>6 <b>Line Trouble / Line Cut</b> - This light will illuminate when there is telephone line trouble or the telephone line has been cut. The <i>service light</i> will remain lit until the telephone trouble clears and a user code is entered.</p> <p>7 <b>Auxiliary Comm Device Fail</b> - Radio backup has failed.</p>								
7 	<p><b>FAILURE TO COMMUNICATE</b> - This light will illuminate when there is a failure to communicate between your system and the central station.</p>								
8 	<p><b>LOSS OF SYSTEM TIME</b> - This light will illuminate when there has been a loss of power and your system clock needs to be reset. Instructions are on page 13.</p>								
EXIT	<p>Press # to exit the Service Light mode.</p>								

 **Note: This fault is global in nature and will affect all partitions of a multi-partition system.**

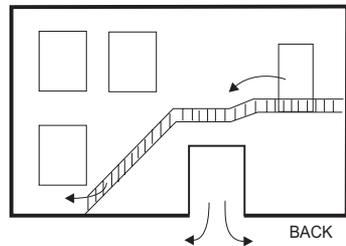
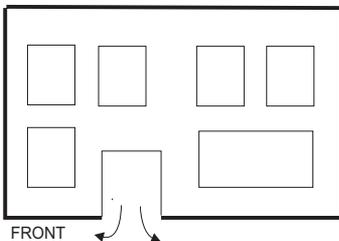
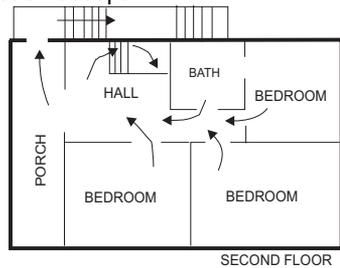
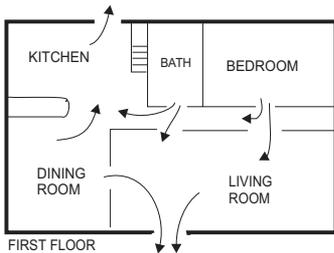
## EMERGENCY EVACUATION PLANS

An emergency evacuation plan should be established for an actual fire alarm condition. For example, the following steps are recommended by the National Fire Protection Association and can be used as a guide in establishing an evacuation plan for your building.

Draw up a floor plan of your home. Show windows, doors, stairs, and rooftops that can be used for escape. Indicate each occupant's escape routes. Always keep these routes free from obstruction. Determine two means of escape from each room. One will be the normal exit from the building. The other may be a window that opens easily. An escape ladder may have to be located near the window if there is a long drop to the ground below. Set a meeting place outdoors for a headcount of the building occupants. Practice escape procedures. In a home, sleep with bedroom door closed; this will increase your escape time. If you suspect fire, test the door for heat. If you think it is safe, brace your shoulder against the door and open it cautiously. Be ready to slam the door if smoke or heat rush in. Practice escaping to the outdoors and meeting in an assigned spot. Call the Fire Department from a neighbor's phone.

**NOTE:** After the installation of your Security System has been completed, notify your local Fire and Police Departments to give them your name and address for their records. Early warning fire detection is best achieved by the installation of fire detection equipment in all rooms. This equipment should be installed in accordance with the National Fire Protection Association's Standard 72. For additional information write the National Fire Protection Association, Batterymarch Park, Quincy, MA 02269.

The following are examples of evacuation plans. A plan unique to your home or business should be drawn and memorized by each occupant.







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